

Minutes of the Slip End & District Community Projects Group meeting held at The Frog & Rhubarb, Slip End on Tuesday 13th April 2010

Present: Paul Cooper – Chairman (Core), Sarah Minnighan (Core), Gordon Burton, Andy Prothero (Core), Carol Brennan – Treasurer (Core), Peter Smith, Derek Worsley, Veronica Williams, Carolyn Martin (BADRA), Brian Church, Steve Fuell

Others: Lisa Wakefield – Energy Savings Trust, Peter Melhuish – Energy Savings Trust

Apologies: Ken Crossett (Core), David Kingston

Minutes of the last meeting

The minutes of the March meeting were agreed.

Energy Savings Trust

Lisa Wakefield advised that the EST has had a shuffle round and Michelle, her colleague, has left to move to a new area. Lisa introduced Peter, our contact for Bedfordshire and Cambridgeshire.

Lisa gave out some forms for the Energy Saving Monitors which are free for people over 70 and/or on benefits. Carolyn Martin and Veronica Williams took the forms to give out to the residents of Pepperstock. They will return them to Sarah for her to send them onto Lisa in two weeks. (SM)

Lisa put together an Action Plan for Slip End, which Sarah read out (attached as Appendix A). Steve Fuell confirmed he has spoken to the relevant people about the possibility of a wind turbine, but it is early days.

Sarah and Steve have yet to source a local home insulation installer but it will be done in the near future.

Lisa confirmed the Energy Savings Trust are bringing their Driving Simulator to Village Day. Veronica asked Lisa if a potential change in government would affect the EST. Lisa wasn't sure but they would continue as they are for now and hope there aren't any further cutbacks.

Lisa advised that the Power Downs are coming to an end but she may be able to secure a few and a prize pack to bring with her on Village Day.

Steve asked Lisa for a hard copy of the 70 page document on Park Homes. Lisa will look into this and let Steve know.

Project Manager Job Description

Paul Cooper issued a copy of the revised job description to everyone prior to and at the meeting and asked for any comments.

It was suggested that a section be included relating to the Parish Plan.

Peter Smith suggested listing the meetings days and times for clarification.

Paul asked how we thought we should recruit:

Derek Worsley suggested the Parish News

Carol Brennan suggested a poster in the pubs and the corner shop and on the parish notice boards

Peter Smith suggested the global issue of the Parish News in July

Paul Cooper suggested posters at Village Day and on the website

Youth Club Update

Attendance:

Wed 13 March – 13 children

Wed 17 March – 14 children

Wed 24 March – 12 children

Wed 31 March – 13 children

The Beds RCC bus was booked for the bowling trip on Wednesday 7th April but we cancelled it because there was only 8 kids that went. There may be a charge from Beds RCC but people are on holiday so I'm waiting for confirmation. Shirley and one other took the children in their own vehicles but it was agreed that this shouldn't happen in future as it may cause an insurance problem.

Shirley has now purchased through Ebay replacement wires and consoles etc for the YC equipment, which will be reimbursed to her.

Sarah asked if there were contracts in place for all the Youth Club workers and if there were should they be reviewed, and there aren't any contracts we should have some drawn up.

Sarah was concerned that should Shirley be ill, Molly Chappin would be expected to run the Youth Club on her own and this wasn't really acceptable. Carol suggested speaking to Ken Crossett. Sarah will approach him. (SM)

Shirley and Molly are completing time sheets at Carol's request. Verity's time is also entered on them.

Sarah has taken over Janet's place temporarily as Janet has been unwell. Shirley has been delivering the takings to Sarah and Sarah has banked them then submitted the relevant paperwork to Carol.

The Youth Club is closed August 11th, 18th and 25th.

On the 31st March 2010 there was a man loitering at the Youth Club. Shirley and Sarah spoke to him separately and different stories were given by him as to the reason he was sat there in his car watching the club and the children. The car registration was taken and passed to the police who have a description of the car and are fully aware of the situation and have it on their schedule.

Finance

Carol Brennan provided an up to date Financial Accounts record and confirmed that after the cheques that Paul Cooper requested be drawn and signed this evening are deducted, the account would have approximately £7,000.

Karen Bracey is expected to complete the end of year accounts as her final task before she steps down from her role as book keeper. Paul Cooper will assist her with this. (PC)

Grants

Paul Cooper proposed that the grant payments that were provisionally agreed be paid out immediately as last year they were delayed. This was agreed. Carol had drawn the cheques which were duly signed and Paul will deliver them this week. (PC)

Paul advised that we had received a quote of £123.38 for the new school pin board. Mick Plummer will install it. This amount was agreed. Carol will raise a cheque and Paul will let Gill & Mick know. (CB/PC)

Parish News Advertising Manager

Sarah advised that David Kingston requested this be put on the agenda but as David was not present Brian Church advised that Steve Lyons is stepping down as Advertising Manager and the Parish News is looking for a replacement. They need someone in the next few months.

Paul suggested the PN has a stall at Village Day, which Sarah confirmed she had already mentioned to David and Sue Briggs. Sarah will confirm this with them again. (SM)
In the meantime Paul said for everyone to think about people that might be interested in the role. Any interested party can approach Sue Briggs or David Kingston by e-mailing parishnews@slipend.co.uk

Village Day

Sarah confirmed that everything is coming along, with several activities booked already. Expenditure is high already and approximately £600 more than the total spent last year already.

Paul Cooper advised that the Cub Pack have their Cub Camp booked for the same weekend as Village Day, which it was agreed is a shame as that may mean quite a few folks away from the village on the day.

Sarah suggested a Village Day meeting for everyone involved and it was agreed that will be at 6.30pm on Tuesday 11th May 2010 prior to the next Community Projects Group meeting, at Slip End Social Club. Sarah will let everyone concerned know. (SM)

Any Other Business

Sarah Minnighan asked if anyone had any objections to bringing the June meeting forward by one week to Tuesday 1st June 2010. There were no objections. Sarah will advise the Parish News for advertising and Doug Hay at The Plough. (SM)

Aims for The Next Meeting

Project Manager Job Advertising (PC/SM)

Obtain Energy Saving Monitors (SF/SM)

There being no other business the Chairman confirmed the **next meeting will be on Tuesday 11th May 2010 at The Slip End Social Club, Slip End** and the meeting closed at 8.50pm.

Appendix A

Action Plan for Slip End and District Community Project

1. Increase local uptake of energy efficiency measures.

TASKS

Check on approved local installer to see if a discount could be available.
Home Energy Check Mail Out.

2. Encourage efficient energy use.

TASKS

Energy monitors- already made aware available from local libraries or by calling EST for coupon.
Arrange event to take driving simulator to help with fuel efficient driving.

3. Set up/ encourage more people to car share.

TASKS

Local car share scheme.
Talk to local businesses and schools about commuting and car sharing.

4. Encourage local recycling and promote more sustainable product choices.

TASKS

Eco products- made aware of bulk buying on internet.

5. Increase energy efficiency in village hall and recreational centre.

TASKS

Arrange survey to be done for Village Hall and Recreational Centre.

6. Wind Turbine for Community

TASKS

Arrange feasibility study.
Contact Luton Airport.