

Minutes of the Slip End & District Community Projects Group Core Committee meeting held at The Slip End Social Club on Tuesday 11th May 2010

Present: Paul Cooper – Chairman (Core), Sarah Minnighan (Core), Andy Prothero (Core), Carol Brennan – Treasurer (Core), Ken Crossett (Core), Peter Smith, Derek Worsley, Gordon Burton, Sue Briggs

Apologies: Veronica Williams, Carolyn Martin (BADRA), Steve Fuell, Lisa Wakefield of the Energy Savings Trust

Minutes of the last meeting

The minutes of the April meeting were agreed.

Youth Club

Attendance:

Wed 07 April – bowling trip – 8 children

Wed 14 April – 8 children

Wed 21 April - 14 children

Wed 28 April – 16 children

Sarah confirmed she has advised Shirley that there is £500 to spend on a trip of their choice – Shirley is looking into Chessington World of Adventures or Thorpe Park and will advise soon.

Molly Chappin was originally provisionally booked on a First Aid Course with Voluntary & Community Action – correspondence was sent to Nikki West then passed to Sarah Minnighan. Molly has since confirmed she is undertaking a free First Aid Course at her school. Sarah confirmed the cancellation and change of contact details with Voluntary & Community Action, further correspondence will go to Carol Brennan.

Sarah confirmed we do not appear to have up to date Contracts of Employment for the Youth Club workers – Paul and Sarah have agreed to look at this (PC/SM)

Sarah finally managed to get a figure from Anil Mittal for the money owed to him by the CPG for sweets/crisps for the YC tuck shop - £1,500.40. The Core Committee requested a breakdown of this figure before they agree to payment. (SM)

Sarah suggested obtaining a Bestway (Dallow Road, Luton) Cash-and-Carry card for Shirley to use to purchase sweets etc – Paul very kindly gave Sarah his Account Number for Bestway, which Sarah will give to Shirley for use. (SM)

Finance

Carol Brennan provided an up to date Financial Accounts record and copy bank statement. The grants cheques recently issued should be banked shortly. Paul confirmed that the Parish Council has passed over the cheque for £9,600 which will be banked by Sarah this week. (SM)

Paul suggested looking at opening a Deposit Account as there will shortly be a substantial amount of money in the account. Sarah will obtain some deposit account information when she banks this week and bring it to the next meeting. (SM)

Grants

Paul Cooper confirmed that the grant cheques have been sent out and that the Parish Council's cheque for £9.600 has been received and will be banked by Sarah this week. (SM)

Paul confirmed we had received Thank You letters for these grants from the Church, Brownies, Thursday Project Group (school pin board), SEADA and BADRA.

Sarah was pleased to report that her recent application to The Football Foundation for new goal posts for Slip End United had been successful – we will receive a refund of £412.00. The order must be placed within 2 months and the receipt sent to the Football Foundation for the refund, which will be sent to the CPG bank account.

Paul confirmed that Slip End United originally applied for a grant of £900 for new kit and goal posts and nets. It was agreed that CPG would pay half the grant money if they could secure the other half themselves. They may have secured new kit themselves via a resident of Slip End, and Sarah has secured new training tops for them sponsored by Jon Culverhouse of Fantastic Fireworks, which will be ordered for August 2010. Carol issued a cheque for £410.50 for Sarah to order the new posts. (SM)

Parish Plan

Paul asked Ken if Parish Plan was actually coming to fruition as it has been in the process of being put together for some months now. Ken said the first draft is almost done and should be available at the next CPG meeting. Paul advised that Sarah and he wish to see the first draft and approve it prior to distribution. (KC)

It was suggested that residents of the parish may need to be made more aware of the PP, of delivery and the reasons behind it. Sarah suggested this could be incorporated with the stall that the Parish News are having at Village Day.

Village Day

There was a provisional Village Day meeting prior to this Core Committee meeting. Sarah confirmed that everything is coming together. Janet has stepped down from the organising this year therefore ANY queries must be directed to Sarah.

Sarah has had a letter from Central Beds Council asking for risk assessments, site plans, safety management plans etc which she will finalise and send off this week.

Paul has organised the children's competition with the school and playgroup – a seed tray garden, which will be judged by Derek Worsley and Gordon Burton, from the Allotment Association, and possibly a member of the Gardening Club.

Paul and Janet are going to organise the BBQ. The hog roast won't be going ahead this year. The Ruchi Indian Restaurant at Woodside are catering too.

Beds RCC Membership Renewal

Sarah explained that she had received, via Nikki West, a request for a renewal of membership for Beds RCC for £30 for the year. She queried this with them as we had recently paid a renewal fee and it turned out to be the renewal for the Youth Bus, which is a separate renewal to this one. Sarah gave Carol the paperwork, Carol will issue a cheque. (CB)

Any Other Business

Ken suggested an Annual Chairman's Report from Paul for the CPG for the global edition of the Parish News in July. This was agreed. (PC)

Sarah asked on progress for the Projects Manager role. Paul confirmed the job description will appear in the July global edition of the Parish News and from there possible the local papers depending on interest received.

Aims for the Next Meeting

If there is a quorum to change the Core Committee to 5 persons and the Constitution and Quorum to 7 persons

There being no other business the Chairman confirmed the **next meeting will be on Tuesday 1st June 2010 at The Plough, Woodside, not The Rising Sun as previously listed,** and the meeting closed at 8.40pm.